



Wetaskiwin Outreach

Wetaskiwin Outreach Student Handbook
4705-47 Avenue (CB McMurdo Center)
Wetaskiwin, Alberta T9A 0J6

Wetaskiwin Regional Public Schools
2023-2024

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Welcome to Wetaskiwin Outreach

Mission

Together, we will support, empower, and engage students on their own learning path.

Vision

Together we will remove barriers so our students will learn and find success.

Values

Staff work in collaboration to establish a partnership with students and families to support meaningful schooling and academic experiences for students.

Goals

- Partner with students and families to co-create a personalized education plan
- Increase student confidence and motivation for learning
- Support students in engaging in course content at an individualized pace and pathway
- Provide students with meaningful education and schooling experiences
- Improve student achievement in academic subjects and completion of diploma requirements
- Improve student self-discipline and independence in learning
- Improve student learning strategies
- Provide one-on-one assistance to students in a positive learning environment
- Provide flexible program options for students (Alberta Education, 2009, p. 14)

School Hours

Monday-Friday 8:30 AM-3:05 PM

Wetaskiwin Outreach School

Daily Schedule

WO Daily Schedule
Morning Welcome 8:30-8:45
Period 1 8:45-9:40 (55 min)
Break 9:40-9:50 (10 min)
Period 2 9:50-10:45 (55 min)
Advisory 10:45-11:15 (30 min)
Break 11:15-11:25 (10 min)
Period 3 11:25-12:20 (55 min)
Lunch 12:20-1:05 (45 min)
Period 4 1:05-2:00 (55 min)
Break 2:00-2:10 (10 min)
Period 5 2:10-3:05 (55 min)

Revised September 1, 2023

Courses Offered 2023-2024 Academic Year

Core Courses	CTS Courses
<ul style="list-style-type: none">• English 10-1, 10-2, 20-1, 20-2, 30-1, 30-2• Social Studies 10-1, 10-2, 10-4, 20-1, 20-2, 20-4, 30-1, 30-2• Science 10,14, 20, 24, 30• Math 10-3, 10-4, 20-4, 20-3, 30-2, 30-3• Biology 20, 30• Chemistry 20, 30• Phys Ed Active Living 10• Career and Life Management• Knowledge and Employability Curriculum	<ul style="list-style-type: none">• Art• Business• Law• Sociology• Psychology• Work Experience• HCS 3000• HCS 3010• Job Prep• Indigenous Studies 10

How does Wetaskiwin Outreach work?

- Students collaborate with Administration to build their own program from Alberta Education approved courses and set their own long and short-term goals in order to complete the requirements for a high school diploma.
- Students work independently, with full access to teacher support in a self-directed comfortable friendly environment.
- Wetaskiwin Outreach works towards accommodating students who require flexible hours and individualized programming.
- Programs at Wetaskiwin Outreach follow the Alberta Education curriculum and Alberta Education high school credits are awarded upon course completion.

Attendance & Transportation

Attendance at Wetaskiwin Outreach is determined during intake meetings in the form of an Educational Plan. Students are recommended to attend Outreach for instructional support as research demonstrates student attendance supports student

academic success. Students will sign in and out using a Chromebook at the front office to track when students are in the building. This includes students who are dropping off work. The student's Educational Plan is a working document and can be adjusted in collaboration between home and school.

Transportation regulations have recently changed, please sign onto School Engage to fill out a transportation form.

Programming

Instruction at Wetaskiwin Outreach is delivered through a variety of methods including small group instruction, one-on-one instruction, and online instruction.

Wetaskiwin Outreach Programs provide the teacher with opportunities for using flexible approaches with individual students:

- Assign a staff member as an advisor for each student in the program.
- Design a program based on each student's areas of interest, by taking them on tours of businesses and job areas in which they have expressed interest and by designing courses and/or by modifying CTS courses to fit the students' interests and abilities.
- Provide access to technology.
- Provide a relaxed attitude toward student attire and learning situations (e.g., allowing students to do work while listening to music with headphones).
- Provide flexible timelines for students who are dealing with emotional and social needs.

Code of Conduct

When questionable behaviours are noted, an attempt will always be made to implement logical consequences and restorative justice practices that encourage and maintain the dignity of every student (as per the STUDENT CODE OF CONDUCT). Teachers use effective teaching strategies, using a trauma-informed and mental health lens, when meeting with students and considering their unique learning needs. Teachers use appropriate classroom management skills to minimize off-task behaviour. Where required, staff will notify parents and implement strategies to address concerns or inappropriate behaviors. A school-wide positive behaviour approach effectively promotes a safe, accepting and predictable environment for learning and teaching.

To achieve this, students are called upon to know, respect and comply with the guidelines as set out in the Alberta School Act, Section 12:

A student shall conduct himself or herself so as to reasonably comply with the following code of conduct:

- Be diligent in pursuing their studies;
- Attend school regularly and punctually;
- Cooperate fully with everyone authorized by the Board to provide education programs and other services;
- Comply with the rules of the school;
- Account to the student's teachers for the student's conduct;
- Respect the rights of others.

STUDENT CODE OF CONDUCT

Student's Role and Responsibilities

- Benefits from learning experiences by engaging with teachers and course materials
- Completes assignments to the best of their ability
- Attends school according to their pre-determined individual plan •
- Promotes a positive learning environment within the school
- Recognizes and supports learning as a life-long process
- Develops the skills to be an advocate for themselves

In relation to others, student will:

- Respect self and others and strive for understanding
- Interact in a kind and compassionate manner
- Appreciate our diverse and inclusive community
- Respect the rights of all individuals including personal safety and dignity
- Respect public and personal property

Communication

- Recognizes that effective communication creates a healthy school environment and accepts that listening is as important as speaking in a respectful manner with staff, students and school community

Cell Phones

- Students can bring their cell phone/mobile phone to Wetaskiwin Outreach
- Students can use headphones and listen to music while engaged in their studies
- Students are not to spend large amounts of time on their devices while they are at Wetaskiwin Outreach
- There are no cell phones or mobile devices allowed when a student is writing an assessment at Wetaskiwin Outreach. It is recommended that their device is left in the student's backpack/bag

Additional Information

- No vaping, smoking, drugs or alcohol in or on school property

PowerSchool

PowerSchool is the student information system used by the Wetaskiwin Regional Public Schools. Students are provided with a login to access the status of their courses. Parents are provided with login to access payment portals and student marks.

Missing or Incomplete Student Work

Incomplete work will be recorded in PowerSchool Gradebook as incomplete, late or missing. When the student has missing or incomplete work, they will meet with the teacher to discuss a plan to complete the work.

Division Belief and School-Based Rewrite/Reassessment Policy

WRPS believe that students should have the opportunity to improve their academic performance. These opportunities and adaptations will be provided through each school's process.

[Wetaskiwin Outreach REDO POLICY/GUIDELINES](#)

Academic Integrity

All students are expected to conduct themselves with academic integrity. Students who will:

- be diligent in their studies,
- properly reference work developed by others that they use in assignments and
- display respect for others and themselves

These are some characteristics, but not inclusive, of a student showing academic integrity.

Zeros

Assessment of students utilizing zeros is not a true reflection of student learning. WRPS discourages the utilization of zeros in assessment but recognizes that they might need to be used as a part of the evaluation process. WRPS is committed to working towards consensus with all stakeholders on how and when zeros will be used in the Gradebook

Plagiarism

Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:

- The work submitted by the student was actually done by someone else but is presented as the student's work.
- Parts of the work are taken from another source without reference to the original author.
- The whole work is taken from another source without reference to the original author.
- The student submits work in one course that has also been submitted in another course without prior agreement of the instructor(s) involved.
- While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, honesty requires that such references be explicitly and clearly noted.

Course Books and Materials

The school will provide students with novels and textbooks. Students losing or abusing books will be charged fair replacement value.

Does Wetaskiwin Outreach have Report Cards?

A summary report can be found on PowerSchool or MyPass.Alberta.ca. There are no formal reporting periods with a printed report card. Student marks and progress are inputted continuously throughout the school year. PowerSchool is live and student/parent/guardian can sign in to access current student progress.

Technology Access/ Student Email

When a student registers with Wetaskiwin Regional Public Schools, they are provided with a student login/email address and password. This will enable students to access teacher Google Classrooms and any online learning at Wetaskiwin Outreach.

Student emails are to be used for school-related purposes and not as a personal contact outside of school.

Students will have access to a Chromebook onsite at Wetaskiwin Outreach.

2023-2024 Contacts

Principal	Jonathan Myers (jonathan.meyers@wrps11.ca)
Vice Principal	Brittany Ouellette (brittany.ouellette@wrps11.ca)
Admin. Assistant	Helen Bye (helen.bye@wrps11.ca)
FSLW	Laura Lucas (laura.lucas@wrps11.ca)
Support Worker	Lisa Scott (lisa.scott@wrps11.ca)

Randy Bailer (English/Fine Arts)
Adrienne Braithwaite (Social/Business Management)
Teddi Littlechild (Active Living/ Math/ Science)
Miriam Prins (Science)
Madelyn Rymer (Science/ Math)
Lisa Scott (CALM 20, Aboriginal Studies)
Jay Wiens (Junior High)